



EAST SAN GABRIEL VALLEY  
JAPANESE COMMUNITY CENTER **ESGVJCC**

# 2024 Akimatsuri Fall Festival

**Saturday, October 5, 2024 | 12:00 PM - 6:00 PM**  
East San Gabriel Valley Japanese Community Center  
1203 W. Puente Ave., West Covina, CA, 91790

If you are interested in participating as a vendor, please fill out the form below. We are accepting applications for food, retail, information, and arts & crafts vendors. Please return this form along with a check or Venmo to ESGVJCC prior to **Friday, Sept. 13, 2024**. We also take credit card payments over the phone. If you have questions, contact the ESGVJCC Office at (626) 960-2566 or email [ddavila@esgvjcc.org](mailto:ddavila@esgvjcc.org).

REGISTRATION IS FIRST COME, FIRST SERVE  
SPACE IS LIMITED

## VENDOR INFORMATION

Please fill out and return to ESGVJCC or email completed form to [ddavila@esgvjcc.org](mailto:ddavila@esgvjcc.org), 1203 W. Puente Ave., West Covina, CA 91790

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe ALL items to be sold: \_\_\_\_\_

SPECIAL REQUESTS: \_\_\_\_\_

*\*Application and payment must be received in order to confirm booth space.*

_____	Food - One 10 x 10 outdoor space (Vendors must provide their own canopy, table, and chairs)	\$175
_____	Other - One 10 x 10 outdoor space (Vendors must provide their own canopy, table, and chairs)	\$150
_____	Health Department Permit & Processing Fees (Food Vendors Only)	\$200
_____	Electricity	\$50
	<b>TOTAL</b>	<b>\$ _____</b>

Please make checks or money orders payable to "ESGVJCC."

### APPLICATION AND PAYMENT MUST BE RECEIVED BY FRIDAY, September 13, 2024.

I hereby release, discharge, and agree to indemnify the City of West Covina and the East San Gabriel Valley Japanese Community Center, its officers, agents, and employees from and against all actions, claims or demands that I, my heirs, distributes, guardians, legal representatives, or assigns have, or now have, or may later have from today, for injury for death or damage resulting from my participation in the activity for which I have enrolled.

#### REFUND POLICY

All refunds are subject to a \$50 administrative fee. If canceled up to four weeks before the event, 100% of the registration fee (less the administrative fee) will be refunded. If canceled between four and two weeks before the event, 50% of the registration fees (less the administrative fee) will be refunded. No refund is given if canceled within two weeks of the event. ESGVJCC reserves the right to cancel or postpone the event because of natural disaster, act of God, disease epidemic, or government restrictions. In such situations, the full price of the booth will be considered a fully tax-deductible donation and no refunds, rain checks, exchanges or replacements will be made.

Participant's Signature \_\_\_\_\_

Date \_\_\_\_\_