

**Charity's Name:** East San Gabriel Valley Japanese Community Center

**Donor's Name:**

**Street:** \_\_\_\_\_ **Cross Street:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home #** \_\_\_\_\_ **Work #** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Addl. #** \_\_\_\_\_

**Year:** \_\_\_\_\_ **Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Mileage:** \_\_\_\_\_

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**Does the donor have the pink slip (Certificate of Title)?** \_\_\_\_\_, **Even if they have title, please try to**

**Provide VIN (Vehicle Identification Number)** \_\_\_\_\_  
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**Condition of vehicle:**

**Rate the interior:** 1 2 3 4 5 6 7 8 9 10 **Comments:** \_\_\_\_\_  
(Circle one) (Example: rips, cracked dash, windows don't work)

**Rate the exterior:** 1 2 3 4 5 6 7 8 9 10 **Comments:** \_\_\_\_\_  
(Circle one) (Example: front end damage, cracked windows)

**Any body Damaged:** YES NO,

**If there is body Damaged please circle one:** Front , Rear , Driver Side , Passenger Side

**Is the vehicle running:** YES NO  
(Circle one)

**If no, has any parts been removed from the motor or transmission?** YES NO

(If yes, Stop here. we are unable to accept vehicles if the motor and transmission are not complete or taken apart or not in place)

**If no, please explain why the vehicle does not run:** \_\_\_\_\_

**If no, is the vehicle accessible?** YES NO **Note:** cars that are in back yards, side yards and/or in a garage **are not** considered accessible and need to be moved to the front or put on the street prior to pick up.  
...  
...

**Are there any low or flats tires:** YES NO **If yes, how many tires?** 1 2 3 4  
(Circle one)

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**Contact person for pick up (if different from Donor):** \_\_\_\_\_

**Pick up scheduled for** DATE \_\_\_\_\_ DAY \_\_\_\_\_ TIME \_\_\_\_\_  
(Mon. - Sat.) (3 hour window)

**Please call Riteway Charity Services for approval of scheduled pick up day and time** before confirming with donor (888) 250-4490. **DO NOT** schedule a same day pick up unless you have an OK from Riteway Charity Services. Fax this sheet back to (818) 394-2057